Order Form

YOUR DETAILS

Your name _____

Charge to _____

Address _____

_____

Postcode _____

Order number _____

Date _____

Email _____

PERSONAL ORDERS

Please attach a cheque or fill in your credit card details below:

Credit/Debit Card number

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Expiry date ☐☐☐☐ Valid from ☐☐☐☐

3-digit sig. Strip number _____ issue number _____

Cardholder's name _____

Telephone number _____

Signature _____

CODE	PRODUCT DESCRIPTION	QTY	PRICE	ADD VAT (items marked*)	TOTAL

Total	£
Delivery (£5.00 on all orders over £30) or (£2.95 on all order under £30)	£
Total Payable	£

Ordering is easy

By Web **www.asdvisualaids.com**

By Email **info@asdvisualaids.com**

By Phone **0800 622 6015**

By Post **ASD Visual Aids Ltd,** Hollycroft, 9 Allard Way, Broxbourne, Hertfordshire, EN10 7ER

International shipping available

Terms and Conditions

Payment Terms Good Supplied to schools must be paid for within 30 days of invoice. Please quote invoice number with payment. Cheque or credit cards details must accompany all other orders.

Returns Goods may be returned in the condition they arrived in within 14 days. Reply paid postage is not available.

Back Orders Out of stock items will be placed on back order and dispatched as soon as they become available (freight free).

Prices and Value Our VAT number is 179 2011 13. Our prices are quoted exclusive of VAT, although VAT is charged and shown on the invoice so that the LEA can reclaim it. Books and some other items are zero rated. These prices exclude delivery cost which will be added to the total amount due. It is always possible that, despite our best efforts, some of the Goods we sell may be incorrectly priced and we will, at our discretion. Where the Goods' correct price is less than or higher than our stated price, we will charge the correct price when dispatching the Goods to you. All items in the catalogue are subject to availability.

Delivery Orders of stocked items are aimed to be delivered within 5-7 working days. Items which are back ordered may take 6-8 weeks, however we aim to deliver all orders as quickly as possible and shall keep you informed if your items are out of stock. If we are not able to deliver the whole of the Order at one time due to operational reasons or shortage of stock, we will deliver the order in instalments. We will not charge you extra delivery costs for this. These terms are for UK deliveries only. Please visit the website for international deliveries.

For full list of terms and Conditions please visit the website www.asdvisualaids.com.

If you have any questions please contact our customer services on 0800 622 6015